

Board meeting: October 4, 2008

In Attendance: Jillian McLaughlin, Lisa Masure, Sarah Hill, Regan Thibodeau, Roseane Ryerson, Luce Aubry, Meryl Troop, Debbie Myers

Meeting began at 11:35

Started with an icebreaker activity – members paired up and compared 5 similarities and 5 differences

Reviewed materials Jillian prepared in binders - What is Maine RID? Letter from Victor Vigna, former Treasurer

Jillian spoke about in order to set goals for Maine RID, we must first understand our roles.

- 1) Ground Rules- Jillian clarified
- 2) Accept Personal Responsibility - Think of how you can be involved and find solutions to problems
- 3) Communication Policy- after discussion, decided to hire interpreters for Maine RID general meetings. Maine RID will put out request for proposal on website; individuals and agencies can put in proposals

Maine RID will post on website RFP to bid on interpreting services when needed for meetings and workshops.

Meryl moved to accept this as policy. Seconded, Discussion - how to get the word out. Regan suggested that when new info is posted, automatically emails will be sent bids must be from rid members to member agencies only. Board members may not bid. Policy passes as moved. Luce and Meryl agreed to take the responsibility of drafting the RFP by Oct 31st. bid process will begin on Jan 1, 2009.

“When board member interprets a MaineRID function, that member will be given a voucher for a future workshop; amount to be \_\_\_\_”

Luce moved that “if a board member interprets a Maine RID sponsored event, they will be given a voucher that can be applied to a future Maine RID hosted workshop. The voucher may be used only if the workshop is self sustaining and if space is available”. In order to prevent a workshop from canceling due to lack of participants, one option would be to allow the member to pay for the workshop and then after the workshop is found to be self sustaining and if chair person allows, they may trade in the voucher for reimbursement.

After much discussion, the board decided to vote on the concept of reimbursement. This passed unanimously and it was agreed to amend the wording through yahoo group.

#### 4) Board Responsibilities

Two Goals from each board member:

Regan- 2 hr weekday brown bag workshop on being a good team player

Jillian and Meryl emphasized the importance of taking on the project from A-Z and delegating or requesting help.

Sarah- student recruitment, doing surveys, new interpreter support group to meet once/twice a month.

Meryl- To continue to solicit ideas from members surrounding licensure and have proposal ready to be brought to legislature in November

Plan a legal workshop in the spring.

Lisa- Make a Wiki page for brainstorming source and discuss board issues, creating workshops, board responsibility, All board members can edit. It's better than individual email discussion, entire event can be viewed.

Discussion- some board members cannot access internet often.

Lisa will also work on fundraising and help increase Maine RID funds.

Jillian Medical Ethics, General Ethics and Educational Ethics, work on website

Set up low cost workshops- RID members donate \$200 to presenter??

Luce- update policies procedures manual

Help on website; maybe use facebook instead of website?

Work on distance learning as a priority... Luce will work on technology aspects...

Regan brought up that we need to keep website and possibly add Facebook

Roseane brought up interpreting issues blog blapnet.com

Debbie- support educational interpreters; develop packet for schools, and write series of articles for RID NL on self employment; interested in promoting mentoring opportunities in Central and Northern Maine

Roseane will continue to support newsletter, interpreters who contribute maybe start series or columns like Margaret's "What to do if"... column

Lisa will share her new database on yahoo which has anecdotes of interpreting dilemmas

Roseane will set up workshop training interpreters how to use VRI and distance learning technology, and another workshop on expansion; high context/low context/ cultural mediation, and interpreting paralegal paperwork. (ie living will)

Regan suggested Meryl and Roseane work together on a one day workshop

Deaf community doing the forms and interpreters working the forms.

## 5) Board vacancies

Northen Rep ideas- Courtney Errio

Secretary- Deb willing to back down and be considered for ed rep; Sarah will try to recruit student member for secretary

Jillian asked if everyone feels comfortable in their positions ie medical, legal reps.

MJ Grant is interested in joining board; consider her for non voting member at large position. Jillian will ask MJ to contact Meryl; maybe she could be involved with licensing issues.

Regan might switch to Deaf rep, in which case MJ might become southern rep

Licensing discussion (not on original agenda)

Should MEID propose new rules for limited licenses?

Research about licensing requirements on other states; ie nbr of hrs, limitations on medical and legal jobs; also check licensing of different professions in Maine

Research One ITP program requires 1,000 hours also should regulate type of training/content areas

Roseane proposed language:

- LIT must have two yrs of ITP program
- There needs to be a time limit determined, limited license interpreters must have time line to become or certified
- Meryl said we need to come up with a concept, then approach licensing board to find out which would be law change (needs to be brought to legislature by Nov) and which would be rules (can be done later)
- we need to set up for discussion (on yahoo group) ...also question put forth at general meeting yes/ no should lic req be increased; do you want to be involved w/ room for comment. Jillian will add to ballot.
- Jillian asked the board over the next two weeks to ask for people's thoughts and bring to forum (online?) for discussion, in order to draft proposal and have final ready to give Meryl in four weeks. Regan, Sarah, Debbie, Jillian and Meryl will

work on this through yahoo discussion. Idea to include in proposal longer time frame for Deaf interpreters. Maybe more general members will like to join.

6) Regan presented info from survey monkey:  
32 people responded inc board embers

Main themes VRI, teaming, Tune ups, Mental Heath, Medical, Legal, Mentoring, Ethics, CDI/HI, Test Prep, Interpreting Process, Health, Educational

Workshop/Training needs

Most popular topics- classifiers, academic subjects, Deaf culture updates, scenarios of challenging ethical decisions, wellness, tactile interpreting

(Full results were emailed to board members)

11/18 responders had not seen our website; 10/14 board members have viewed it.

95% agree to having workshops before/after general mtgs

90% want panels, icebreakers and networking during mtgs

50/50 want sat and sun due to religious reasons.

Many want 2 hr workshops

Our website should have photos legislative proposals/ dates and library listing

Many want to help with workshops and be on subcommittees

Majority want info from regional and national RID to be posted on website.

Idea- videoclip spotlights for interpreters; friendly to deaf interpreters

8) How to Set up a Workshop

Stacey has accepted responsibility of Professional Dev Chairperson

The board is supposed to oversee workshops but not set up and run them all. Each workshop should have a min of 2 people on a committee. Having Stacey will ensure budget and plans are in order before coming before the board.

Maine RID should post How To Set up Workshop on website.

Terms:

Luce done in June 2009, Regan and Roseane done June 2010, Meryl done ??

Meryl is willing to do CEU coordinator position if not on board.

- Idea Maine RID Hx put on web spotlight and include past presidents, award recipients, list of past workshops offered in Maine
- Bring back Silent weekend
- Ideas for Friday night: crosswords, scrabble tournament, etc

Part of role for PDC chair and CEU coordinator will be to mentor people for workshops. Also we need to let members know they have the power to plan workshops.

9) Lending Library: How much energy and resources should we put in? USM has materials but can't be brought home.

Idea- bring some library stuff to each general meeting. Board members volunteered to weed out and decrease size of library

Gallaudet now has all their archives online.

10) Website- goal of having everything on one page

If members want something added to the site, let Jillian know

We would like a members only access and a restricted space for board members; it is very difficult with our current programming language. Jillian asked members to give feedback on content and design. Meryl will do history, Luce will do new design. Roseane will give feedback if something is sent to her. All new posting and inks except for RFP for interpreting will be put on hold until Jan.

Paypal: Paypal is an option for our website in order to submit payment for membership fees. Luce will set up paypal account tied to MaineRID bank account. Meryl suggested using Meeting Wizard to keep track of workshop attendance. Paypal charge 2.9% of total income plus .39 for each transaction. Lisa has experience as owner of account; owner can view all transactions at anytime. We want to make sure to opt out of solicitous emails and scams that try to mirror paypal.

11) Policies and Procedures: Luce is working on it and will email board members

Scholarships money- \$100 scholarship is not to apply to testing. Words stipend and scholarship- remain the same. Rural interpreting \$\$ has run out so the fund is no longer used.

Carol Debeck qualify for board stipend of \$100 for ed interpreter wkshp? Board approved unanimously

Maine RID needs a scholarship committee; will recruit at general meeting

Silver Lining Fund- wording should include crisis, membership, req board approval.

Portable LCD projector: MERID will purchase; possibly buy ext warranty.

Meeting adjourned at 4:50 pm.