

# Maine RID Board Meeting Minutes

## June 18<sup>th</sup>, 2009 6:30p-8p

Present: Jillian McLaughlin, Lisa Masure, Karla Doucette, Deb Myers, Sara Ouelette, Vicki Munro-Ludders, Sarah Hill, Regan Thibodeau, Kelly McCormick

(Today's meeting was an informal get-to-know-you session)

### **Future Meetings for the 2009-2010 Board:**

Dates and times for the upcoming year were decided on with locations TBA. They are as follows:

1. Saturday August 29, 9:00 - 5:00 - Board Retreat
2. Thursday October 15, 6:30-8:30 - Board meeting (f2f mtg)
3. Saturday November 7, 10:30 - 5:30- 1st General Meeting & Workshop and Board Meeting
  - 10:30 - 12:00 Board Meeting
  - 12:00 - 12:30 Set up for meeting and pot luck
  - 12:30 - 2:30 Potluck and General Meeting
  - 3:00 - 5:00 Workshop
  - 5:00 - 5:30 cleanup
4. Thursday January 21, 7:00pm - 9:00pm - **Phone conference**
5. Sunday, 2009 April 11, 2010 10:00am - 5:30pm
  - 10:30 - 12:00 Board Meeting
  - 12:00 - 12:30 Set up for meeting and pot luck
  - 12:30 - 2:30 Potluck and General Meeting
  - 3:00 - 5:00 Workshop
  - 5:00 - 5:30 cleanup
6. Saturday May 22, 9:00am -11:00am Transition Meeting

### **Intros:**

During the next 10min or so each member of the board gave a short non-interpreting/work related introduction of themselves.

### **Communication:**

The Yahoo Group is an important part of the MeRID board's communication – be sure to check it, and respond accordingly.

The Board work will be delegated out this year. Some things are due quickly and are time sensitive. Please be honest with what you are willing and able to take on this year. If you agree to do something--do it.. And complete the "task" when you agreed to have it completed.

**PPM:**

This year we will continue development on the Policies and Procedures Manual (PPM). Editing will occur on the Wiki page Lisa developed last year, we need to include ALL of the board information, meeting minutes, bylaws etc., with the purpose being that if we all died tomorrow, the next group would know exactly what we were doing and would be able to seamlessly pick up where we left off. Jillian suggested that this be in the specific step-by-step format, for example, how to make a pb&j sandwich: go to the cupboard, find the bread, put the loaf on the counter, untie the bag etc....

**Deaf Culture Festival:**

Plans for the Deaf Culture Festival are in the works. As of now, **Regan will be contacting members and collecting the crafts for the craft table, and she will staff the craft table for most of the day.** Volunteers will also be needed for this – **Deb will secure volunteers for the Maine RID Booth.** one hour intervals, just like last year seemed to work well. Board members should be able to join in this year as our retreat should not be a conflict this year.

Other responsibilities are yet to be decided upon.

**Website:**

The meeting moved on to discuss the Me RID website, which is up but still in the works. Eventually we would like to have a signed portion of the website. Also suggested during this time was to look into having an online workshop that would be interactive, not just a lecture to watch.

**Voting procedure:**

For any action to occur, a motion must be made. We are using Roberts Rules.

In short - One person makes a motion, another person seconds it – if no one seconds the motion, it dies. If it is seconded there is a discussion then a vote.

**Motions:**

1. Regan motioned to support, with a \$50 donation, the Community Forum in Philadelphia which will occur during the RID National Conference on August 2, 2009 from 3:00 – 8:00 pm. Vicki seconded; passed unanimously.

**Action Needed - Treasurer needs to send a check (Jillian following up on this due to treasurer transition.)**

2. Deb motioned to support the Region 1 Conference in Albany, NY in Aug 2010 by giving \$200. Vicki seconded; passed unanimously.

**Action needed – Treasurer needs to send check. Jillian following up on this due to treasurer transition.**

**Student Reps and Voting:**

Question was raised as to whether the student rep/member at large (not sure which was discussed, I have both written in my notes) is able to vote or not. If not, could something be written into the bylaws amending this? **Jillian said she'd check the AC boards to see what other boards' policies are.**

**Northern Maine Involvement in Maine RID:**

The issue of having more involvement from interpreters from Northern Maine was brought up. Perhaps people are intimidated by the 'board', so it was suggested that more efforts be made to dispel this notion starting with an informational brochure about who the board is and what we do, including friendly headshots. **Regan has volunteered to create this brochure.** Other suggestions for helping involve northern interpreters are: coordinate with MCD, perhaps they have some insight and helpful resources, find a contact person with Bangor Interpreting Agency, and maybe a MeRID facebook page might be helpful with this matter. **Sarah is interested in creating the facebook page.**

**Workshop/training idea:**

Business aspects of interpreting – how to handle contracts and negotiations.

Wellness

Tax and Business

“Panel” discussions with USM students.

Please have headshots for the informational brochure to Regan asap.